



Woking Community Furniture Project
27 North Road
Woking
Surrey
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Woking Community Furniture – background information

Woking Community Furniture Project (WCFP) was established in 1998 and has been active continuously since then.

The charity is overseen by a Board of five Trustees who all live locally. The Trustees & Project Manager meet quarterly, the Project Manager provides a brief report via email monthly and a more detailed report at these meetings.

As with most furniture re-use projects WCFP collects furniture and electrical items from local donors and redistributes these to local customers. There is a pricing structure which offers variable discounts to customers who have been referred to us by local agencies, these customers constitute approximately 25 -30% of our clientele.

Our operational area covers an approximate 10-mile radius around Woking though the majority of activity takes place within a 5-mile radius.

The charity owns (freehold) a 250m² (2700ft²) main shop & warehouse located 500m from the town centre, plus a smaller retail outlet in the town centre. The latter is on a rolling “free” lease, which whilst subject to a 3-month notice period has been used by us for over 10 years. The main premises includes a small office and workshop, and there is ample private parking off road.

There are 8 paid staff and the majority of these have worked at the project for over five years.

This includes:

Project Manager	4 days (the advertised role)
Shop/Ops manager	5 days
Admin/Bookkeeper	3 days
Van driver	3 days
Van driver	1 day
Shop Asst.	2 days
Van/warehouse porter	1 day
Van/warehouse porter	1 day

The main warehouse/shop is open six days a week (10am – 4pm, Mon to Sat) though the working day starts at 9am. The town centre shop is open 2 days a week & is managed by a volunteer.

PAT testing is subcontracted out to a regular tester.

In addition to the above we have a regular cohort of volunteers and also have access to Community Service (Probation) personnel.

We have a relatively new van (Vauxhall Movano low loader, 2024, low mileage) which shouldn't need replacement for several years.

The charity's turnover is circa. £136k, and usually breaks even or has a small surplus operationally, breaking even or a small deficit if depreciation is included. We have adequate cash reserves to cover 6 months operating costs.